

**BIRDVILLE ISD 2022 Bond Planning Committee Task Cycle**  
**Meeting #1**  
**Monday, February 7, 2022**  
**Birdville Plaza Professional Learning Center (PLC)**  
**6351 Blvd. 26**  
**North Richland Hills, TX 76180**

**Purpose:**

**Review the need for capital projects, timelines, and costs. The Committee counsels and provides input to the administration and presents findings and recommendations to the Board of Trustees *for consideration of a November 2022 bond referendum.***

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**Charge:**

**Become informed of current Birdville ISD needs and goals and design a bond referendum proposal that supports District goals, meets student needs, reflects good stewardship, and can be supported by the Birdville community.**

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**Outcomes:**

- ✂ Aligned work group; cohesive owners of the 2022 Bond Committee work.
  - ✂ Superintendent's Charge
  - ✂ Board Welcome
  - ✂ Shared Values
  - ✂ Ground Rules or Norms
  - ✂ Acceptable Decision-Making Model and Ground Rules
  - ✂ Clarity on Process and Group Dynamics
  - ✂ Review of 2022 Bond Planning Committee Charter and Acceptance of Work
  - ✂ History of Birdville ISD Bonds and Projects/State of the District
  - ✂ School Finance 101
  - ✂ Overview of subsequent meetings
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**Steps:**

1. Meet, Greet, Eat, Seat.
2. Welcome (**Dr. Gayle Stinson, Superintendent**)
3. Greetings and Charge from Board of Trustees (**President Joe Tolbert**)
4. Introduction of facilitator (**Dr. Stinson**)
5. Facilitator's vitae and role (**Mark Vander Voort**)
6. Review Task Cycle, housekeeping for tonight (**Mark V./All**)
7. Introductions (**All**)
8. Establish/accept Ground Rules (**Mark V./All**)
9. Review and accept Committee Charter and Q&A Process (**Mark V./All**)
10. How will we make decisions? (**Mark V./All**)
11. How will we determine consensus? (**Mark V./All**)
12. What values do we share that will frame our work? (**Mark V./All**)
13. How do groups like this usually work? Our process. (**Mark V.**)
14. Review the history of 2018 Birdville ISD bond referendum and project project status (**Conan Mathson, Irene Nigaglioni, Mark Thomas**)
15. Provide questions/feedback/comments (**All/Mark V.**)
16. Discuss Public School Finance 101 (**Katie Bowman, CFO**)
17. Offer questions, comments and feedback (**Tables & Large Group–All**)
18. Likes & Wishes and Next Steps (**Mark V./All**)
19. Meeting #2 information (**Mark T.**)
20. Dismiss

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**Handouts:**

1. Task Cycle
2. 2022 Bond Committee Charter
3. Committee Roster (ongoing)
4. All Presentation Slides
5. Decision-Making Model
6. Gradients of Agreement

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**Meeting Schedule/Content for Birdville ISD 2022 Bond Planning Committee**

#1 Monday, February 7:	Meetings' Structure; Process Tools; History of Birdville ISD Bond Referendums; Public School Finance 101
#2 Monday, February 21:	Facilities Tours: Cheney Hills Elementary, Shannon High School, Smith Elementary, Mullendore Elementary
#3 Monday, March 7:	Review of Processes; Review of Public School Finance 101; Facilities Tour Debrief; Demographic Report; Financial Capacity & Impact Scenarios; Long-Range Facilities Plan & Priority Codes; New Construction/Replacements/Additions
#4 Monday, March 21:	Process Review; Review of Long-Range Facilities Plan and Priority Codes; Review New Construction/Replacements/Additions; Existing Facilities Needs; Technology; Safety & Security
#4b Saturday, April 2:	Indoor Practice Facilities Tours
#5 Tuesday, April 5:	Review Existing Facilities; Review Technology Needs; Review Safety & Security Needs; Athletics Needs; Fine Arts Needs; Additional Facilities & Upgrades; Buses; Individual Bond Construction Instructions
#6 Monday, April 18:	Review Financial Capacity & Impact; Review Athletics/Fine Arts; Review Additional Facilities & Upgrades; Bond Construction at Tables
#7 Monday, May 2:	Bond Construction at Combined Tables
#8 Monday, May 16:	SWOT Analysis; CELEBRATION! Where Do We Go From Here?; CELEBRATION!
Monday, June 6 (if needed)	
Tues., June 21 or Thurs., June 23	Recommendation to Board of Trustees
June 23/July 28	Regular Board Meeting
August 18 or 22	Proposed Special Board Meeting to call Bond
<b>Monday, August 22:</b>	<b>LAST DAY TO CALL BOND REFERENDUM</b>

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**Bond Planning Committee District Liaison:**

Mark Thomas, Chief Communications Officer, [mark.thomas@birdvilleschools.net](mailto:mark.thomas@birdvilleschools.net)

**Facilitator:**

Mark Vander Voort

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